

THE ASHLEY SCHOOL ACADEMY TRUST GOVERNING BODY COMMITTEE

TITLE: EXECUTIVE COMMITTEE

STATUS: Non-statutory with delegated powers.

MEMBERSHIP: The Chairman and Vice Chairman of *Governors*
The Chairs of: The Leadership and Management Committee, The
Behaviour and Safety Committee, Pupil Achievement Committee,
The Headteacher

The Committee may recommend the co-option of further members to the Executive Committee to the Full Governing Body, for approval.

QUORUM: 50% of the committee plus 1, two of which must include the Chairman of *Governors* or Vice Chairman and the Headteacher or a Deputy Headteacher representative as directed by the Headteacher.

MEETINGS: At least once each term and as required.

TERMS OF REFERENCE:

1. To work with the school's Senior Leadership Team to draft/propose strategy/policy for approval by the FGB.
2. To maintain an overview of the procedures and membership of the Governing Body.
3. To monitor, review and determine matters where more than one area of committee delegated authority is involved.
4. To consider and take decisions on urgent issues in between the termly *Governors'* meetings or where Chairman's action is deemed inappropriate.
5. To attend Heads and Chairs' briefing sessions offered by the Local Authority should the literature be relevant to the Academy.
6. To inform Committee agendas of relevant updated legislation.
7. To set Committee and Governing Body meeting dates annually.

Agreed and minuted: 27.01.2014

Signed:

To be reviewed: Autumn Term 2014