

THE ASHLEY SCHOOL ACADEMY TRUST GOVERNING BODY COMMITTEE

TITLE: EXECUTIVE COMMITTEE

STATUS: Non-statutory with delegated powers.

MEMBERSHIP: The Chairman and Vice Chairman of Governors
The Chairs of: Leadership and Management Committee, Behaviour and Safety Committee, Pupil Achievement Committee, The Headteacher

The Committee may recommend the co-option of further members to the Executive Committee to the Full Governing Body, for approval.

QUORUM: 50% of the committee plus 1, two of which must include the Chairman of Governors or Vice Chairman and the Headteacher or a Deputy Headteacher representative as directed by the Headteacher.

MEETINGS: At least once each term and as required.

TERMS OF REFERENCE:

1. To work with the school's Senior Leadership Team to draft/propose strategy/policy for approval by the FGB.
2. To maintain an overview of the procedures and membership of the Governing Body.
3. To maintain an overview of the SD&IP and ensure its targets and impact.
4. To monitor, review and determine matters where more than one area of committee delegated authority is involved.
5. To consider and take decisions on urgent issues in between the termly Governors' meetings or where Chairman's action is deemed inappropriate.
6. Governors to be conversant with weekly Suffolk Headlines, including new legislation which Clerk will send out weekly via email.
7. To inform Committee agendas of relevant updated legislation.
8. To set Committee and Governing Body meeting dates annually.

Agreed and minuted: **22.09.2015**

Signed:

Reviewed: **Autumn Term 2016**

Reviewed: 26.09.2017

Next review: Sept 2018