

# THE ASHLEY SCHOOL ACADEMY TRUST

## THE GOVERNING BODY

*The Governing Body needs to take a strategic role, act as a critical friend to the Academy and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.*

### Terms of Reference

- To agree constitutional matters\*, including procedures where the Governing Body has discretion.
- To recruit new members as vacancies arise and to appoint new Trustees\* where appropriate.
- To hold at least three Governing Body meetings a year.\*
- To appoint or remove the Chair and Vice Chair.\*
- To appoint or remove a Clerk to the Governing Body.\*
- To establish the committees of the Governing Body and their terms of reference.\*
- To appoint the Chair of any committee (if not delegated to the committee itself).
- To appoint or remove a Clerk to each committee.\*
- To suspend a Trustee.\*
- To decide which functions of the Governing Body will be delegated to committees, groups and individuals.\*
- To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary.\*
- To approve the first formal budget plan of the financial year (**delegated to Leadership and Management Committee**).
- To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate (**delegated to Personal Development, Behaviour and Welfare Committee**).
- To review the delegation arrangements annually.\*
- To keep abreast of the Equalities policy.
- To approve residential or outdoor activities/trips.
- *Any items which individual governing bodies may wish to include.*

**\*these matters cannot be delegated to either a committee or an individual.**